

ONLINE TUTORING SET-UP GUIDE

This is a helpful guide to those looking to start tutoring remotely. I've listed all the equipment, resources, marketing, administrative tips for you to read.

Communicating with parents

Media:

Lesson log

- ◆ Weekly

Assessment and reporting

- ◆ Termly tests
- ◆ Termly Progress reports

Purchasing:

- ◆ Book and resource lists
- ◆ Discounted materials via named suppliers e.g. KandK, EPP

Access to homework:

- ◆ MSOneNote Notebook
- ◆ Student Homework diary

Informal methods:

- ◆ End of lesson chat via Zoom
- ◆ Whatsapp
- ◆ Email
- ◆ Text messaging
- ◆ Post

Feedback sheets:

- ◆ Twice yearly feedback to tutors

ACTIVESTUDY

Primary Business Address
www.activestudy.co.uk
www.start2code.co.uk

Phone: 07496878124
Email: info@activestudy.co.uk


ACTIVESTUDY